



COSMOPOLITAN HOTEL

麗都酒店

***Reservation Form*****ASCTA (24 – 28 February 2015)*****Please use one form for each reservation and fill in all information***

Guest Name	(First Name)	(Last Name)	(Mr / Ms / Miss / Mrs.)
Arrival Date	Flight:	ETA:	
Departure Date	Flight:	ETA:	
Telephone No	Fax No:	Email:	
Rate	<input type="checkbox"/> Superior Room– <b>Daily rate at HK\$1,000 (Daily buffet breakfast for one person)</b> <input type="checkbox"/> Deluxe Room– <b>Daily rate at HK\$1,300 (Daily buffet breakfast for one person)</b>  <b>Optional added valued:</b> <input type="checkbox"/> <b>Daily buffet breakfast - HK\$100 (per person) How many? _____</b> (Above rates are subject to 10% service charge per room per night)		
Benefits	The above rate is inclusive of : <ul style="list-style-type: none"> <li>• Distilled water for two bottles</li> <li>• Complimentary in-room internet access</li> <li>• Complimentary use of smart phone with free 3G Internet and personal hotspot for multi-device connectivity, local calls and IDD calls to US, UK, Australia, Singapore and China</li> <li>• Complimentary shuttle bus to Central, Times Square Causeway Bay MTR station, Wan Chai and different districts</li> </ul>		
Transportation	Shuttle bus service at HK\$150.00 per person per trip <input type="checkbox"/> Airport to Hotel <input type="checkbox"/> Hotel to Airport  Limousine service at HK\$880.00 net per limousine per way <input type="checkbox"/> Airport to Hotel <input type="checkbox"/> Hotel to Airport <b>** Service between 00:00-06:00 requires extra HKD200.00 per limousine per trip.**</b>  After clearing customs at the airport, kindly proceed to the Meeters and Greeters Hall – the representatives on duty at hotel kiosk (B04) will be delighted to assist you to your transport arrangement. For departure transfer, please contact hotel concierge after checked-in.		
Room Preference	<input type="checkbox"/> Non-Smoking <input type="checkbox"/> Smoking <input type="checkbox"/> Twin Bedding <input type="checkbox"/> Double Bedding  <input type="checkbox"/> Others (if any): _____		
<b>I / WE AGREE TO GUARANTEE THIS RESERVATION BY THE CREDIT CARD LISTED BELOW:</b>  <input type="checkbox"/> AMEX <input type="checkbox"/> VISA <input type="checkbox"/> MASTER <input type="checkbox"/> DINERS <input type="checkbox"/> JCB  Card Number: _____ Expiry Date: _____  Card Holder: _____ Signature: _____			
<b>TERMS AND CONDITIONS:</b> <ul style="list-style-type: none"> <li>• All reservations must be guaranteed by credit card or full period of deposit upon submitting this reservation form.</li> <li>• Any cancellation, late amendment received <b>after 17 February 2015</b> or no-showed on the expected arrival date are subjected to late cancellation policy and whole period of stay will be charged as a penalty charge.</li> <li>• Any reservation request received <b>after 3 February 2015</b>, room rate will be subject to the hotel's availability thereafter.</li> </ul> Please forward the reservation form to <b>Jason Ng</b> (Sales Manager - Corporate) on or before <b>3 February 2015</b> via facsimile at (852) 3552 1199 or e-mail <a href="mailto:jasonng@cosmopolitanhotel.com.hk">jasonng@cosmopolitanhotel.com.hk</a> .			
<b>FOR HOTEL USE ONLY:</b>			
Confirmation Number:	Confirmed By:	Date:	